


EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 28th September, 2011 at 7.15 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 19th day of September 2011.



Jeff Hughes
Head of Democratic and
Legal Support Services

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 9 - 20).

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 6 July 2011.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions (Pages 21 - 22).

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Members' questions

To receive any Members' questions.

7. Executive Report - 5 July 2011 (Pages 23 - 30).

Note – The recommendations set out at Minutes 119 - 122 were approved at the Council meeting held on 6 July 2011.

8. Executive Report - 6 September 2011 (Pages 31 - 44).

To receive a report from the Leader of the Council and to consider the following recommendations:

(A) Corporate Strategic Plan 2012/13 - 2015/16

(Minute 257 refers).

(B) Budget Process and Medium Term Financial Strategy/Updated MTFP 2012/13 - 2015/16 and Application of the New Homes Bonus

(Minute 258 refers).

(C) East Herts Local Development Framework: Localism and Neighbourhood Planning

(Minute 259 refers).

(D) LDF Core Strategy: Responses to Issues and Options Public Consultation 2 September 2010 to 25 November 2011

(Minute 260 refers).

(E) East Herts Core Strategy Preferred Options: Project Plan and Methodology Statement

(Minute 261 refers).

(F) New Home Bonus and Community Infrastructure Levy (CIL)

(Minute 262 refers).

(G) LDF: Strategic Land Availability Assessment (SLAA) Project Plan and Establishment of SLAA Partnership

(Minute 263 refers).

(H) LDF: Call for sites update report

(Minute 264 refers).

(I) East Herts Green Infrastructure Plan (March 2011) and Hertfordshire Strategic Green Infrastructure Plan (March 2011)

(Minute 265 refers).

(J) Assessment of East Herts Sports Facilities (May 2011)

(Minute 266 refers).

(K) LDF: Morphology and Place Shaping (MAPS) Technical Study

(Minute 267 refers).

(L) Monthly Corporate Healthcheck - July 2011

(Minute 268 refers).

9. Minutes of Committees

To receive, and where necessary approve, the Minutes of the following

Committees:

(A) Audit Committee - 12 July 2011_(Pages 45 - 54).

Chairman: Councillor J Ranger.

(B) Human Resources Committee - 13 July 2011_(Pages 55 - 62).

Chairman: Councillor C Woodward.

(C) Corporate Business Scrutiny Committee - 19 July 2011
(Pages 63 - 68).

Chairman: Councillor D Andrews.

(D) Development Control Committee - 20 July 2011_(Pages 69 - 102).

Chairman: Councillor W Ashley.

(E) Licensing Committee - 21 July 2011_(Pages 103 - 110).

Chairman: Councillor M McMullen.

(F) Standards Committee - 16 August 2011_(Pages 111 - 114).

Chairman: Mr T Vickers.

To consider recommendations on the Localism Bill (Minute 221 refers).

(G) Development Control Committee - 17 August 2011_(Pages 115 - 128).

Chairman: Councillor W Ashley.

(H) Corporate Business Scrutiny Committee - 23 August 2011
(Pages 129 - 132).

Chairman: Councillor D Andrews.

(I) Development Control Committee - 25 August 2011_(Pages 133 - 160).

Chairman: Councillor W Ashley.

(J) Licensing Committee - 1 September 2011_(Pages 161 - 164).

Chairman: Councillor M McMullen.

(K) Environment Scrutiny Committee - 13 September 2011

*Chairman: Councillor Mrs D Hollebon.
(to follow).*

(L) Development Control Committee - 14 September 2011

*Chairman: Councillor W Ashley.
(to follow).*

(M) Community Scrutiny Committee - 20 September 2011

*Chairman: Councillor G McAndrew.
(to follow).*

(N) Audit Committee - 21 September 2011

*Chairman: Councillor J Ranger.
(to follow).*

10. Motions on Notice

To receive Motions on Notice.

PERSONAL AND PREJUDICIAL INTERESTS

1. A Member with a personal interest in any business of the Council who attends a meeting of the Authority at which the business is considered must, with certain specified exemptions (see section 5 below), disclose to that meeting the existence and nature of that interest prior to the commencement of it being considered or when the interest becomes apparent.
2. Members should decide whether or not they have a personal interest in any matter under discussion at a meeting. If a Member decides they have a personal interest then they must also consider whether that personal interest is also prejudicial.
3. A personal interest is either an interest, as prescribed, that you must register under relevant regulations or it is an interest that is not registrable but where the well-being or financial position of you, members of your family, or people with whom you have a close association, is likely to be affected by the business of the Council more than it would affect the majority of inhabitants of the ward(s) affected by the decision.
4. Members with personal interests, having declared the nature of that personal interest, can remain in the meeting, speak and vote on the matter unless the personal interest is also a prejudicial interest.
5. An exemption to declaring a personal interest applies when the interest arises solely from a Member's membership of or position of general control or management on:
 - any other body to which they have been appointed or nominated by the authority
 - any other body exercising functions of a public nature (e.g. another local authority)

In these exceptional cases, provided a Member does not have a prejudicial interest, they only need to declare their interest if they speak. If a Member does not want to speak to the meeting, they may still vote on the matter without making a declaration.

6. A personal interest will also be a prejudicial interest in a matter if all of the following conditions are met:
 - the matter does not fall within one of the exempt categories of decisions
 - the matter affects your financial interests or relates to a licensing or regulatory matter
 - a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgement of the public interest.

7. Exempt categories of decisions are:
- setting council tax
 - any ceremonial honour given to Members
 - an allowance, payment or indemnity for Members
 - statutory sick pay
 - school meals or school transport and travelling expenses: if you are a parent or guardian of a child in full-time education or you are a parent governor, unless it relates particularly to the school your child attends
 - housing; if you hold a tenancy or lease with the Council, as long as the matter does not relate to your particular tenancy or lease.
8. If you have a prejudicial interest in a matter being discussed at a meeting, you must declare that interest and its nature as soon as the interest becomes apparent to you.
9. If you have declared a personal and prejudicial interest, you must leave the room, unless members of the public are allowed to make representations, give evidence or answer questions about the matter, by statutory right or otherwise. If that is the case, you can also attend the meeting for that purpose. However, you must immediately leave the room once you have finished or when the meeting decides that you have finished (if that is earlier). You cannot remain in the public gallery to observe proceedings.
10. Members intending to make a declaration of interest, are invited to complete the form below and to hand this to Jeff Hughes or Martin Ibrahim, prior to the meeting. This will assist in recording all declarations. Members are still required to make a verbal declaration at agenda item 3.

Member:			
Minute or item number	Subject	Personal or Personal and Prejudicial	Nature